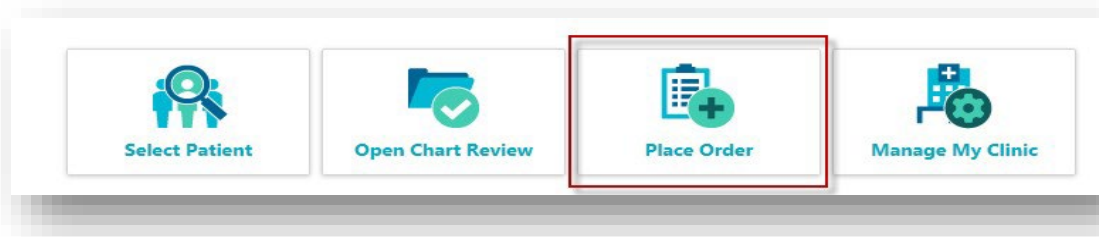


Refer a patient using MUSC Health CareLink

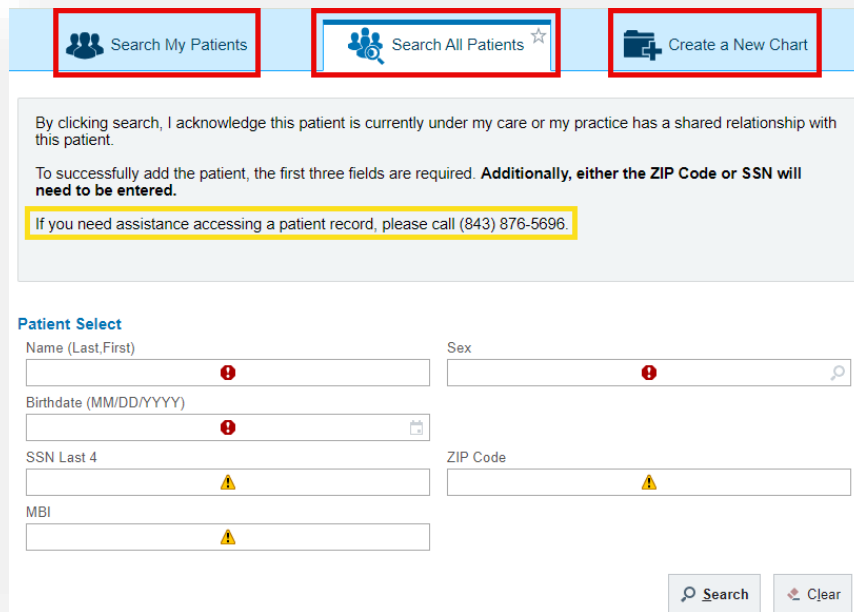
You can use MUSC Health CareLink to place an eConsult order for your patients. This document outlines the workflow for placing an eConsult order through MUSC Health CareLink.

Place an eConsult order


1. Log into CareLink and **select Place an order** on the home page.



2. **Select** a patient. If you cannot locate the patient in your patient list, use the Search All MUSC Health Patients utility to add the patient. If the patient has not been to MUSC, please use the "Create a New MUSC Health Chart" utility. For assistance you can refer to the tip sheet titled "Create a Patients Chart" in the Quick Links section on the home page.



The image shows a 'Patient Select' form with a header containing three buttons: 'Search My Patients', 'Search All Patients' (highlighted with a red box), and 'Create a New Chart' (highlighted with a red box). Below the buttons is a disclaimer: "By clicking search, I acknowledge this patient is currently under my care or my practice has a shared relationship with this patient." and instructions: "To successfully add the patient, the first three fields are required. Additionally, either the ZIP Code or SSN will need to be entered." A yellow highlighted box contains the text: "If you need assistance accessing a patient record, please call (843) 876-5696." The form fields are: Name (Last,First) with a red error icon, Sex with a red error icon, Birthdate (MM/DD/YYYY) with a red error icon and a calendar icon, SSN Last 4 with a yellow warning icon, MBI with a yellow warning icon, and ZIP Code with a yellow warning icon. At the bottom right are 'Search' and 'Clear' buttons.

3. Verify the Ordering Clinic and authorizing provider are correct, **click**  **Accept**

Select Ordering Clinic

Patient currently associated with:

EHS LINK Group

Other options:

Inlet Cardiopulmonary & Associates - Murrells Inlet - Patient Group

Select Authorizing Provider

4. Search "eConsult" in **New Procedures** field.

Order Entry

Preference List Dx Association

New procedure:

5. Select the eConsult order that you want to place.

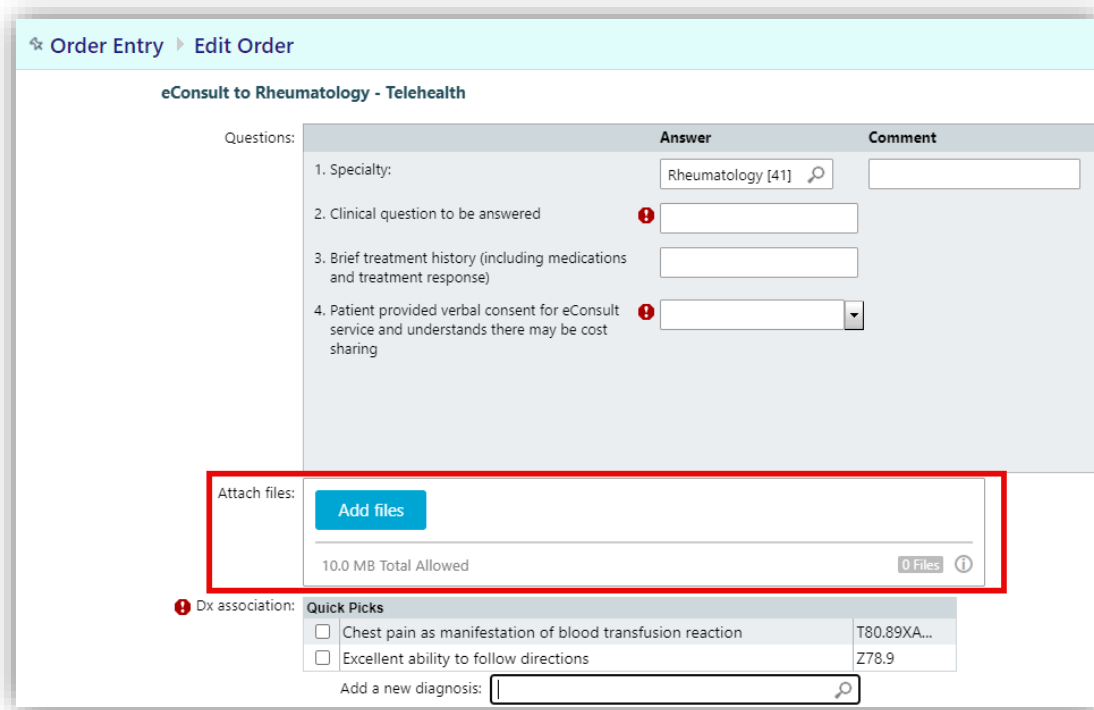
Please make a selection

Procedure:

My Preference List Matches:

Name	Frequency	Type	Px Code	Cost	Cost to Org	Pref List
eConsult to CARDIOLOGY - TELEMEDICINE		E-Consult	ECON7			MUSC CARELINK REFERRALS & ORDERS
eConsult to DERMATOLOGY - TELEMEDICINE		E-Consult	ECON12			MUSC CARELINK REFERRALS & ORDERS
eConsult to ENDOCRINOLOGY - TELEMEDICINE		E-Consult	ECON4			MUSC CARELINK REFERRALS & ORDERS
eConsult to HEMATOLOGY - TELEMEDICINE		E-Consult	ECON10			MUSC CARELINK REFERRALS & ORDERS
eConsult to INFECTIOUS DISEASE - TELEMEDICINE		E-Consult	ECON9			MUSC CARELINK REFERRALS & ORDERS
eConsult to NEPHROLOGY - TELEMEDICINE		E-Consult	ECON13			MUSC CARELINK REFERRALS & ORDERS

6. Complete the order entry questions. All hard stops must be completed.



Order Entry ▶ **Edit Order**

eConsult to Rheumatology - Telehealth

Questions:	Answer	Comment
1. Specialty:	Rheumatology [41]	
2. Clinical question to be answered	<input type="text"/>	
3. Brief treatment history (including medications and treatment response)	<input type="text"/>	
4. Patient provided verbal consent for eConsult service and understands there may be cost sharing	<input type="text"/>	

Attach files:

10.0 MB Total Allowed 0 Files

Dx association:


Quick Picks	
<input type="checkbox"/> Chest pain as manifestation of blood transfusion reaction	T80.89XA...
<input type="checkbox"/> Excellent ability to follow directions	Z78.9

Add a new diagnosis:

7. If a specific provider at MUSC is preferred, please add that in the comment field. If a provider is not entered, MUSC Health central scheduling will select one based on diagnosis and patient preference.

8. Associate a diagnosis with the referral order. Select a check box for “Quick Picks” in the **Dx Association** section or enter a new diagnosis in the **Add a new diagnosis** field.


9. If you want to send notes along with the referral order, click the **Add File** button to browse your computer and select the desired files to attach. A dialogue box will populate asking you to add a brief description for the file(s) you are attaching. Please note the allowed file types are JPEG, PDF and JPG.

10. Click  **Accept** when you've finished editing the order.

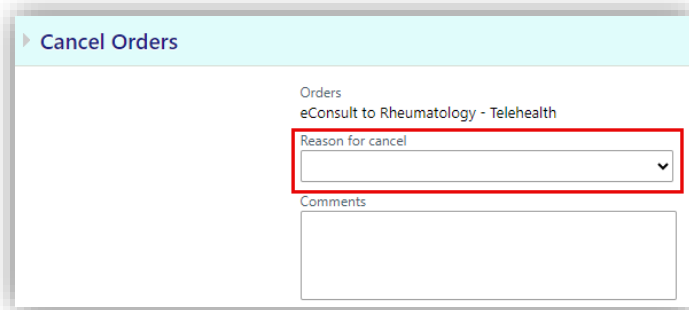
11. Once you've addressed all the required fields, click  **Sign Orders** found in the lower right side of Order Entry.

Cancel a signed referral/consult order

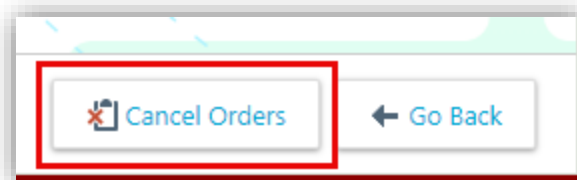
To cancel a signed referral order, follow the steps outlined below in the Order Entry activity.



1. Click the **trash can** icon next to the order(s) you need to delete



2. Select a reason from the discrete list & enter a free text comment.



3. Click **Cancel Orders** to complete the cancellation process.

Questions?

General CareLink Support: (843) 792-9700
Assistance locating a patient within CareLink: (843) 876-5696
Email: carelink@musc.edu